



COVID-19 PROTOCOL FOR IN-PERSON MEETINGS

For everyone's continued health and well-being, we ask that you wear a mask when entering the lobby and during the meeting, *regardless of vaccination status*. (If you don't have a mask, one will be provided for you. If you would prefer not to wear a mask, we can hold the meeting via web or teleconference.) Hand sanitizer is available, and our offices are now equipped with air purifiers and filters for better ventilation.

Screening Questions

If your answer to any of the following questions is "yes," please contact us to change your meeting format to a web conference or phone call.

1. Have you or anyone in your household cared for an individual who is in quarantine or is a presumptive positive or has tested positive for COVID-19?
2. Are you experiencing any of the following?
 - Fever/chills
 - Cough
 - Shortness of breath/difficulty breathing
 - Muscle/body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion/runny nose
 - Nausea or vomiting
 - Diarrhea

If you have any questions in the meantime, please do not hesitate to contact us.

We look forward to meeting with you!

Your team at Symphony Financial Planning